



**District of
Columbia**

**Department
of Health**

**HEALTH CARE
LICENSING &
CUSTOMER SERVICE
DIVISION**

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MUNICIPAL PODIATRY REGULATIONS

CHAPTER 68 PODIATRY

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6800 GENERAL PROVISIONS

6800.1 This chapter shall apply to applicants for and holders of a license to practice podiatry.

6800.2 Chapters 40 (Health Occupations: General Rules) and 41 (Health Occupations: Administrative Procedures) of this title shall supplement this chapter.

AUTHORITY: Unless otherwise noted, the authority for this chapter is §302(14) of the District of Columbia Health Occupations Revision Act of 1985, D.C. Law 6-99, D.C. Code §2-3303.2(14) (1988 Repl. Vol.), 33 DCR 729, 732 (February 7, 1986), and Mayor's Order 86-110, 33 DCR 5220 (August 22, 1986).

SOURCE: Final Rulemaking published at 35 DCR 955 (February 12, 1988).

6801 TERM OF LICENSE

6801.1 Subject to §6801.2, a license issued pursuant to this chapter shall expire at 12:00 midnight of March 31 of each even-numbered year.

6801.2 If the Director changes the renewal system pursuant to §4006.3 of chapter 40 of this title, a license issued pursuant to this chapter shall expire at 12:00 midnight of the last day of the month of the birthdate of the holder of the license, or other date established by the Director.

SOURCE: Final Rulemaking published at 35 DCR 955 (February 12, 1988).

6802 EDUCATIONAL REQUIREMENTS

6802.1 Except as otherwise provided in this subtitle, an applicant shall furnish proof satisfactory to the Board that the applicant has successfully completed an educational program in the practice of podiatry at an institution accredited by the the Council on Podiatric Medical Education (CPME) at the time the applicant graduated, in accordance with §504(1) of the Act, D.C. Code §2-3305.4(1) (1987 Supp.).

6802.2 An applicant shall submit a certified transcript of the applicant's educational record(s) and an official certificate of graduation from the educational institution to the Board with the completed application.

SOURCE: Final Rulemaking published at 35 DCR 955 (February 12, 1988); as amended by Final Rulemaking published at 37 DCR 2747, 2754 (May 4, 1990).

6803 [RESERVED]**6804 NATIONAL EXAMINATION**

6804.1 To qualify for a license by examination, an applicant shall receive a passing score on the National Board Examination developed by the National Board of Podiatric Medical Examiners (the national examination).

6804.2 An applicant shall submit the applicant's examination results, which have been certified or validated by the National Board of Podiatric Medical Examiners, to the Board with the completed application.

6804.3 The passing score on the national examination shall be the passing score, as determined by the National Board of Podiatric Examiners, on each test that forms a part of the examination.

SOURCE: Final Rulemaking published at 35 DCR 955, 956 (February 12, 1988); as amended by Final Rulemaking published at 37 DCR 2747, 2754 (May 4, 1990).

6805 DISTRICT EXAMINATION

6805.1 To qualify for a license under this chapter, an applicant shall receive a passing score on a written examination developed by the Board on laws and rules pertaining to the practice of podiatry (the District examination).

6805.2 The Board shall administer the District examination at least two (2) times a year.

6805.3 The District examination may consist of questions on general District laws pertaining to podiatry including the Act, this chapter, and chapters 40 and 41 of this title.

SOURCE: Final Rulemaking published at 35 DCR 955, 956 (February 12, 1988).

6806 CONTINUING EDUCATION REQUIREMENTS

6806.1 Subject to §6806.2, this section shall apply to applicants for the renewal, reactivation, or reinstatement of a license for a term expiring March 31, 1992, and for subsequent terms.

6806.2 This section shall not apply to applicants for an initial license by examination, reciprocity, or endorsement, nor shall it apply to applicants for the first renewal of a license granted by examination.

6806.3 A continuing education credit shall be valid only if it is part of a program or activity approved by the Board in accordance with §6807.

6806.4 An applicant for renewal of a license shall submit proof pursuant to §6806.7 of having completed fifty (50) hours of approved continuing education credit during the two-year (2) period preceding the date the license expires.

6806.5 To qualify for a license, a person in inactive status within the meaning of §511 of the Act, D.C. Code §2-3305.11 (1987 Supp.), who submits an application to reactivate a license shall submit proof pursuant to §6806.7 of having completed fifteen (15) hours of approved continuing education credit for each license year after March 31, 1990, that the applicant was in inactive status, up to a maximum of seventy-five (75) hours.

6806.6 To qualify for a license, an applicant for reinstatement of a license shall submit proof pursuant to §6806.7 of having completed twenty-five (25) hours of approved continuing education credit for

each year after March 31, 1990, that the applicant was not licensed, up to a maximum of one hundred twenty-five (125) hours.

6806.7 An applicant under this section shall prove completion of required continuing education credits by submitting with the application the following information with respect to each program:

- (a) The name and address of the sponsor of the program;
- (b) The name of the program, its location, a description of the subject matter covered, and the names of the instructors;
- (c) The dates on which the applicant attended the program;
- (d) The hours of credit claimed; and
- (e) Verification by the sponsor of completion, by signature or stamp.

6806.8 An applicant for renewal of a license who fails to submit proof of having completed continuing education requirements by the date the license expires may renew the license up to sixty (60) days after expiration by submitting proof pursuant to §6807 and by paying the required additional late fee.

6806.9 Upon submitting proof and paying the late fee, the applicants shall be deemed to have possessed a valid license during the period between the expiration of the license and the submission of the required documentation and payment of the late fee.

6806.10 If an applicant for renewal of a license fails to submit proof of completion of continuing education requirements or pay the late fee within sixty (60) days after the expiration of applicant's license, the license shall be considered to have lapsed on the date of expiration.

6806.11 The Board may, in its discretion, grant an extension of the sixty (60) day period to renew after expiration if the applicant's failure to submit proof of completion was for good cause. For purposes of this section, "good cause" includes the following:

- (a) Serious and protracted illness of the applicant;
- (b) The death or serious and protracted illness of a member of the applicant's immediate family.

SOURCE: Final Rulemaking published at 35 DCR 955, 956 (February 12, 1988).

6807 APPROVED CONTINUING EDUCATION PROGRAMS AND ACTIVITIES

6807.1 The Board may, in its discretion, approve continuing education programs and activities that contribute to the growth of an applicant in professional competence in the practice of podiatry and which meet the other requirements of this section.

6807.2 The Board may approve the following types of continuing education programs, if the program meets the requirements of §6807.3:

- (a) An undergraduate or graduate course given at an accredited college or university;
- (b) A seminar or workshop;
- (c) An educational program given at a conference; and
- (d) In-service training.

- 6807.3 To qualify for approval by the Board, a continuing education program shall do the following:
- (a) Be current in its subject matter;
 - (b) Be developed and taught by qualified individuals; and
 - (c) Meet one of the following requirements:
 - (1) Be administered or approved by a recognized national, state, or local podiatry organization; health care organization; accredited health care facility; or an accredited college or university; or
 - (2) Be submitted by the program sponsors to the Board for review no less than sixty (60) days prior to the date of the presentation and be approved by the Board.
- 6807.4 The Board may issue and update a list of approved continuing education programs.
- 6807.5 An applicant shall have the burden of verifying whether a program is approved by the Board pursuant to this section prior to attending the program.
- 6807.6 The Board may approve the following continuing education activities performed by an applicant:
- (a) Serving as an instructor or speaker at a conference, seminar, workshop, or in-service training; and
 - (b) Publication of an article in a professional journal or publication of a book or a chapter in a book or publication of a book review in a professional journal or bulletin.
 - (c) Serving as a clinical instructor for students of podiatry; and
 - (d) Participation in research as a principal investigator or research assistant.
- SOURCE:** Final Rulemaking published at 35 DCR 955, 958 (February 12, 1988).

6808 CONTINUING EDUCATION CREDITS

- 6808.1 The Board may grant continuing education credit for whole hours only, with a minimum of fifty (50) minutes constituting one (1) credit hour.
- 6808.2 For approved undergraduate or graduate courses, each semester hour of credit shall constitute fifteen (15) hours of continuing education credit, and each quarter hour of credit shall constitute ten (10) hours of continuing education credit.
- 6808.3 The Board may grant a maximum of ten (10) continuing education credits per year to an applicant who attends in-service education programs.
- 6808.4 The Board may grant credit to an applicant who serves as an instructor or speaker at an acceptable program for both preparation and presentation time, subject to the restrictions under §§6808.5 through 6808.8.
- 6808.5 The maximum amount of credit that may be granted for preparation time is twice the amount of the associated presentation time.
- 6808.6 The maximum amount of credit that may be granted pursuant to §6808.4 is fifty percent (50%) of an applicant's continuing education requirement.
- 6808.7 If an applicant has previously received credit in connection with a particular presentation, the Board shall not grant credit for a subsequent presentation unless it involves either a different subject or substantial additional research concerning the same subject.

- 6808.8 The presentation shall have been completed during the period for which credit is claimed.
- 6808.9 The Board may grant an applicant who is an author or editor of a published book twenty-five (25) continuing education credits subject to the following restrictions:
- (a) The publication of the book has contributed to the growth in professional competence of the applicant in the practice of podiatry; and
 - (b) The book has been published or accepted for publication during the period for which credit is claimed and the applicant submits proof of this fact in the application; and
 - (c) The maximum amount of credit which may be granted pursuant to this subsection is fifty percent (50%) of an applicant's continuing education requirement.
- 6808.10 The Board may grant an applicant who is the author of a published original paper ten (10) continuing credits, subject to the same restrictions set forth for books in §6807.9.
- 6808.11 The Board may grant an applicant who is the sole author of a published book review, review paper, or abstract, five (5) continuing education credits, subject to the same restrictions set forth for books in §6807.9.

SOURCE: Final Rulemaking published at 35 DCR 955, 959 (February 12, 1988).

6899 DEFINITIONS

- 6899.1 As used in this chapter, the following terms have the meanings ascribed:
- Applicant** - a person applying for a license to practice podiatry under this chapter.
- Board** - the Board of Podiatry established by §210 of the Act, D.C. Code §2-3302.10 (1987 Supp.).
- Podiatrist** - a person licensed to practice podiatry under the Act.
- 6899.2 The definitions in §4099 of chapter 40 of this title are incorporated by reference into and are applicable to this chapter.

SOURCE: Final Rulemaking published at 35 DCR 955, 961 (February 12, 1988).